
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

Directorate	Solicitor & Monitoring Officer
Service Area	Solicitor & Monitoring Officer
Title for Reserve	Freedom of the Borough
Reserve Amount Requested	£4,000

Reason for Creation/Retention of Reserve

To fund costs associated with certificates and scrolls for freeman/alderman/freedoms and ceremonies in connection therewith. A scroll and presentation box costs in the region of £700. This will be funded from the reserves planned for write back to balances - Electoral Process / Local Elections. This will reduce the level of reserves written back to balances by £4k - revised level of £82,475 (£86,475 previously).

Corporate Priority

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Reserve Funded From	Cost Centre Code	Value
Electoral Process/Local Elections (GF)	PM1660X0151	£4,000

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2015)
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If Retained Fund - Maximum Level of Fund	
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Temporary Reserve - Date it will be Fully Spent	31/03/2015
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Approval for release of reserve to be granted by	Solicitor & Monitoring Officer
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Signed	
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Date	02/04/14
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